

**BUILDING AND DEMOLITION
PERMIT APPLICATION
Building Regulation Bylaw 1140**



6150 Main Street - PO Box 638 - OLIVER BC V0H 1T0 admin@oliver.ca Tel: 250-485-6250

BUILDING PERMIT NO.: _____

PROPERTY INFORMATION

SITE ADDRESS: _____ **FOLIO:** _____

BUILDING SITE LEGAL: LOT: _____ **BLOCK:** _____ **PLAN:** _____ **PID:** _____

CONSTRUCTION VALUE: _____ **ADDITIONAL SQ. FOOTAGE** _____

PURPOSE OF PROJECT: _____

- NEW SINGLE FAMILY SINGLE FAMILY IMPROVEMENT MULTI FAMILY COMMERCIAL
 INDUSTRIAL INSTITUTIONAL DEMOLITION

REGISTERED PROPERTY OWNER INFORMATION

NAME: _____

ADDRESS (Civic & Mailing): _____

CONTACT T: _____ C: _____ E: _____

As owner(s) of the land described in this application, I/we hereby consent to the submission of this building application and acknowledge that it is my/our responsibility as the Property Owner(s) to ensure full compliance with the Building Code, the Subdivision and Development Servicing Bylaw, the Zoning Bylaw, Building Bylaw and other applicable legislation. I/we agree to pay the cost of repairing any damage to public property arising from work associated with this permit. It is the responsibility of the Property Owner(s) to ensure all regulations and requirements are met, including requirements from Registered Professionals.

OWNER'S SIGNATURE: _____ **DATE:** _____

APPLICANT/CONTRACTOR/AGENT INFORMATION

If Applicant is Owner, skip this section Yes Agent Contractor

NAME & BUSINESS NAME: _____

ADDRESS (Civic & Mailing): _____

CONTACT T: _____ C: _____ E: _____

SIGNATURE: _____

PRINT NAME: _____

PLEASE COMPLETE THE NEXT SECTION

BUILDING PERMIT APPLICATION CHECK LIST



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Review and Complete the checklist and submit with your application.

PLEASE NOTE: INCOMPLETE APPLICATIONS CAN NOT BE PROCESSED

INCLUDED	N/A	REQUIRED ITEMS AT TIME OF APPLICATION
		Grey Area Items Must Be Part Of Application Package
<input type="checkbox"/>		Building Permit Application Form Completed
<input type="checkbox"/>		Application Fee - \$50.00 (non-refundable)
<input type="checkbox"/>		2 sets of drawings to scale - 1/4" per foot. * Please include site plans, foundation/floor plans, cross section, elevations, architectural, structural, mechanical and electrical, along with any locations for ROW/Easements
<input type="checkbox"/>		State of Title - (current within 30 days) must include all charges and covenants
<input type="checkbox"/>	<input type="checkbox"/>	OR , Town pulls Title @\$15.00 and any charges/covenants/etc., will be at actual cost
<input type="checkbox"/>	<input type="checkbox"/>	Owner Authorization
<input type="checkbox"/>	<input type="checkbox"/>	Strata Authorization
<input type="checkbox"/>	<input type="checkbox"/>	HPO (registration or owner/builder exemption)
<input type="checkbox"/>	<input type="checkbox"/>	Hazardous Waste Assessment (for buildings to be demolished)
ADDITIONAL ITEMS TO BE SUBMITTED		
<input type="checkbox"/>	<input type="checkbox"/>	Schedule B (completed by Registered Professionals)
<input type="checkbox"/>	<input type="checkbox"/>	Proof of Liability Insurance form (completed by Engineer)
<input type="checkbox"/>	<input type="checkbox"/>	Ventilation Checklist Worksheet
<input type="checkbox"/>	<input type="checkbox"/>	Town or Inter-Community Business Licence (contractor/engineer/etc.)

CO-ORDINATING PROFESSIONALS (Name / Telephone / Email)

Contractor

Architect/Designer

Engineer

Other

DO NOT BEGIN CONSTRUCTION UNTIL THE PERMIT IS ISSUED