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## Utility Field Technician (Utility Clerk)

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### Part-Time – 21 hrs/week

The Town of Oliver is seeking applications for a part-time Utility Field Technician (Utility Clerk).

The Utility Field Technician is responsible for collecting meter consumption data, maintaining the meter inventory, maintaining customer databases, preparing consumption reports and responding to utility inquiries. The Utility Field Technician is also responsible for responding to general public inquiries, assisting customers with completing various forms and acting as a public service representative for the Town to ensure the general public is provided with excellent customer service. For a copy of the full job description refer to the Town of Oliver website at [www.oliver.ca](http://www.oliver.ca).

Applicants must have completed secondary school or equivalent, possess a minimum of two years related work experience, outstanding customer service skills coupled with sound working knowledge of Microsoft Office. Strong attention to detail and the ability to work with minimal supervision as well as valid class 5 BC Driver's License is also required.

This position is in the CUPE bargaining unit. 2018 hourly rates of pay for this position are from \$23.57 to \$27.33 depending on qualifications and experience.

Interested candidates should submit their resumes no later than 8:00 am, June 4, 2018 to:

Devon Wannop  
Chief Financial Officer  
PO Box 638, Oliver, BC V0H 1T0  
[dwannop@oliver.ca](mailto:dwannop@oliver.ca)

*We sincerely thank all candidates for their interest; however only those selected for an interview will be contacted.*

