



TOWN OF OLIVER CEMETERY BYLAW 1315

CONSOLIDATED FOR PUBLIC CONVENIENCE

(Includes Amendments up to January 25, 2017)

The text of Cemetery Bylaw 1315 has been amended by the following bylaws:

<i>Bylaw 1315.01</i>	<i>Various text amendments</i>
<i>Bylaw 1315.02</i>	<i>Section 3 Definitions amended Delete and Replace Sections 8, 9, 24. Delete Section 38. Replace Schedules A,B,C,D</i>

TOWN OF OLIVER
BYLAW No. 1315

A bylaw to regulate the operation and maintenance of the Oliver Cemetery

The municipal council of the Town of Oliver, in open meeting assembled, ENACTS AS FOLLOWS:

Title

1. This Bylaw may be cited as "Town of Oliver Cemetery Bylaw No. 1315".

Repeal

2. Cemetery Bylaw No. 1003, 2001, and all amendments thereto are hereby repealed.

Definitions

3. In this bylaw:

"Administration Fee" shall mean a fee to be charged for any change to be made upon the permanent cemetery records of the Town of Oliver.

"Bylaw Enforcement Officer" shall mean the person duly appointed as such from time to time by the Council of the Town of Oliver.

"Care Fund" shall mean a fund established and maintained by the Town for the care, maintenance and repair of the Cemetery.

"Cemetery" shall mean and include any parcel or tract of land owned, used or maintained by the Town, as a cemetery either within or outside the Municipality.

"Chief Financial Officer" shall mean the person duly appointed as such from time to time by the Council of the Town of Oliver.

"Council" shall mean the Council of the Town of Oliver.

"Cremains" shall mean the ashes of a cremated human body.

"Cremation Plot" shall mean a space used or intended to be used for the interment of cremated human remains as designated on the plan of the Oliver Cemetery, on file in the offices of the Town.

"Corporate Officer" shall mean the person duly appointed as such from time to time by the Council of the Town of Oliver.

"Director of Operations" shall mean the person duly appointed as such from time to time by the Council of the Town of Oliver.

Amended by
Bylaw 1315.02
October 24, 2016

“Disinterment” means the removal, for the purpose of permanent relocation, of

- (a) Human remains, and
- (b) The container, or any of the remaining container, holding the human remains, from the lot in which the human remains are interred.

“Donation” shall mean an amount other than those fees specified in this bylaw, which is a gift from an individual or group to the Town of Oliver for a specified use in the Cemetery.

Amended by
Bylaw 1315.02
October 24, 2016

“Exhumation” means the exposure and removal of interred human remains for the purposes of viewing or examination.

"Family" means husband, wife, spouse, son, daughter, brother, sister, father, mother, grandfather, grandmother, grandson, and granddaughter.

“Markers” shall mean all memorial work set on a plot or plots to memorialize any individual or family member(s).

"Medical Health Officer" shall mean the person duly appointed from time to time under the *Health Act, R.S.B.C. 1996*, to act as Medical Health Officer for the Town.

“Niche” shall mean the recess in a columbarium used or intended to be used for the interment of cremains and defined or designated by means of a number.

"Resident" shall mean any person who has resided or owned property within the municipal boundaries of the Town of Oliver for a period of at least thirty (30) days immediately preceding the purchase of a plot space.

Amended by
Bylaw 1315.02
October 24, 2016

“Right of Internment” means a right, in perpetuity, for the internment of human remains or cremated remain, in a lot.

“Standard Plot” shall mean a space used or intended to be used for the interment of human remains as designated on the plan of the Oliver Cemetery on file in the offices of the Town.

"Town" shall mean the Town of Oliver.

“Veteran” shall mean all former Canadian Forces members as Veterans as long as they have met Department of National Defence’s professional occupational classification requirements and have been released from the forces with an honourable discharge. This status applies to Reserve Forces members who meet these requirements as well.

Location

4. The following lands owned by the Town have been set aside and used for cemetery purposes:

Lot 203A, District Lot 2450"S", S.D.Y.D., Plan 24065

Pursuant to the *Cremations, Interment and Funeral Services Act*, a copy of Plan 24065 shall be filed with the Registrar.

Establishment of Board of Cemetery Trustees

5. Council is hereby appointed as the Board of Cemetery Trustees to operate Municipal Cemeteries.

Cemetery Plots

6. Council may, from time to time, subdivide the Cemetery into plots, and in so doing, may create different sizes of plots.

Use of Veterans Section

7. No person shall be granted permission to use a plot space in the Veterans section of the Cemetery, unless the space is being used for a Veteran or Veteran's spouse. All plot spaces sold under these conditions shall be subject to payment at the regular rates set forth in Schedule "A" attached hereto and forming part of this bylaw.

Plot Reservations

8. The Town will honour any plot reservations with a society, church, other organization or private individual which have previously been made: however, with the exception of the spouse of a deceased person no further reservations will be considered by the Town, and all future applications for use of the cemetery shall be in accordance with the terms of this bylaw.

Amended by
Bylaw 1315.02
October 24, 2016

Transfer of Rights of Plots

9. If the holder of a plot space in the cemetery desires to dispose of or transfer to a family member or the Town the right to use and occupy the plot space in the cemetery, they shall first furnish the Corporate Officer full particulars of the name, address, and other description of the family member to whom such disposal or transfer is desired to be made, and the consideration to be paid therefor.
 - a. If the plot space to be transferred relates to a plot space located in the Veterans Section, the requirements of Section 7 of this bylaw concerning entitlement to burial in the Veterans Section shall apply to the person to whom the transfer is to be made.
 - b. Upon receipt of the administration fee prescribed in Schedule "A", and upon compliance with the requirements of this bylaw by the plot space holder, the Corporate Officer shall affect the desired transfer by recording the same in the records kept by the Town for that purpose.
 - c. The holder of a right of interment to use and occupy a plot space in the cemetery shall not allow or permit an interment to be made in the plot space to which the

Amended by
Bylaw 1315.02
October 24, 2016

licence refers, nor shall they transfer or dispose of the said plot space to another person, group or organization unless such interment, transfer, or disposal is made pursuant to and subject to the provisions of this bylaw.

- d. Notwithstanding section 8 b. for plots being returned to the Town an administration fee in the amount of 20% of the original purchase price, including the Cemetery Care Fund contribution is to be paid.

Sale of Cemetery Plots

10. All plot spaces sold in the cemetery shall be subject to the provisions of this bylaw.

Fees and Charges

11. a. The fees for interment, exhumation, use of plot space, and care of plots, and the charges for goods or services offered for sale or use by the Town in the cemetery, and any other cemetery fees shall be as those set out in Schedule "A" attached hereto and forming part of this bylaw.
- b. The appropriate fees set out in Schedule "A" to this bylaw shall be paid at the time of application for a permit and at the time of purchasing any goods or services sold by the Town in connection with the operation of the cemetery.

Cremains in Standard Size Plot

12. Interment of cremains in a standard size plot shall only be permitted as follows:
 - a. If a full burial has previously taken place in the standard size plot.
 - b. A limit of four (4) sets of cremains shall be permitted to be buried in a standard size plot space, already used for a full-sized burial.
 - c. Notwithstanding paragraphs (a) and (b), should a regular plot having been previously sold and reserved where cremains have been interred and a regular burial is to take place, a premium fee as set out in Schedule "A" shall be paid for each set of cremains to be disinterred.
 - d. Any individual who holds a reservation on a baby or standard size plot and who wishes to place cremains therein, may, at the discretion of the Town, be granted a cremation size plot in exchange for the reserved baby or standard size plot for no additional fee or refund.

Amended by Bylaw 1315.01 July 8, 2013

Double Burials

13. On commencement of double depth burials, not more than two (2) full-size burials and four (4) sets of cremains shall be permitted in any one plot and the first interment in a plot shall be at the lowest depth.

Burial Permits

14. Any person who makes application for an interment permit, shall furnish the Corporate Officer with a Provincial Burial Permit or Cremation Certificate, a statement of the name, address, birthdate, age, date of death of the deceased, name of next of kin and relationship, date and time of funeral, and assurance that death was not caused by an infectious disease and other such information as may be reasonably required.

Infectious Disease

15. In cases where a person dies having an infectious disease, the body must be buried within 36 hours of death under the direction of the Medical Health Officer and particulars of the disease must be supplied to the Corporate Officer and maintained in the records.

Exhumation

16. No human remains interred in the cemetery shall be exhumed without a written order being first obtained from the proper authority in accordance with the requirements of the *Cremations, Interment and Funeral Services Act* and the presentation of such order to the Corporate Officer.

Permission to Inter, Exhume, and Cremate

17. a. Only human remains shall be interred in the cemetery and no interment of a body shall be made until a permit to inter the body and an interment right contract has been obtained from the Town and the fee for interment as specified in Schedule "A" of this bylaw has been paid to the Town.
- b. All permits for interment of deceased persons in the cemetery shall be in the form of Schedule "B" of this bylaw and must be delivered to the Town at least 48 hours prior to the interment. Receipt of application will be made to the applicant.
- c. All interment right contracts shall be in the form of Schedule "C" of this bylaw and must be delivered to the Town at least 48 hours prior to the interment. Receipt of the contract will be made to the applicant.
- d. All applications for a permit to inter in the cemetery must be made at the Public Works office, during regular hours of business as established from time to time by the Director of Operations.

Amended by Bylaw 1315.01 July 8, 2013

Hours of Burials

18. a. No person shall inter a body in the cemetery except between the hours of 8:00 A.M. and 2:30 P.M., Monday through Friday, except statutory holidays. Permission of the Director of Operations must first be obtained to inter at another time or if an emergency condition exists.
- b. Notwithstanding section 18(a), where the Medical Health Officer directs, pursuant to the *Health Act*, relating to the Communicable Disease Regulation or otherwise, that a body be buried in the Cemetery during any period when the

Amended by Bylaw 1315.01 July 8, 2013

Town office is closed, permission to inter in the Cemetery shall be obtained from the Director of Operations. In this case, the Director of Operations and the persons who perform the burial shall report the matter to the Corporate Officer as soon after such interment as the Town offices are opened with full details of the deceased as required, together with the prescribed fees if such fees have not already been paid.

Interment in the Cemetery

19. a. No human remains shall be interred in the cemetery except in compliance with and subject to the provisions of this bylaw.
- b. A liner is required for all full-sized burials.
- c. A liner is required for all cremation burials.

Depth of Standard Size Plots

20. Each interment in the cemetery shall be made in a plot dug to a depth sufficient to allow for not less than 90 cm (3 feet) of earth between the upper surface of the liner and the upper surface of the surrounding ground.

Depth of Cremation Size Plots

21. Unless interred in a columbarium niche, cremains shall be interred into a plot providing not less than 15 cm (6 inches) between the upper surface of the liner and the upper surface of the surrounding ground.

Layout of Plots

22. If the spouse of the deceased person reserves an adjoining plot space, the plots shall be designated so that the man is buried on the left and the woman is buried on the right (when viewing from the foot of the plot) unless otherwise requested.

Access to Plots

23. No plot shall be opened or closed by any person other than a person duly authorized by the Director of Operations.

Cremains

24. a. All cremains container for burial must be of non-deteriorative materials (no cardboard)
- b. The cremains must be placed in a plot purchased or owned by the individual or next of kin or in a plot of a family member already interred.
- c. Cremains exhumed that were not in a non-decomposable container must be placed in a non-decomposable container prior to re-interment at the cost of the family.

Scattering of Cremains

25. a. Scattering of cremains will only be permitted in the designated scattering garden sections and only once a permit to scatter has been obtained from the Corporate Officer in the form of Schedule "D" of this bylaw, and pursuant to this section. The appropriate fees set out in Schedule "A" to this bylaw shall be paid at the time of registration.
- b. Families, next of kin or the executor of the will, will be permitted to scatter cremains in the designated scattering areas without the presence of a funeral director or Public Works employee.

Columbarium Wall

26. A columbarium wall may be supplied in the cemetery at a later date.

Correction of Errors

27. Any errors made by the Town regarding interment or transfer of plot space rights may be corrected by the Town, at the sole discretion of Council, including substituting plot space rights of equal value or similar location, or refunding cemetery fees paid, or such other correction as directed by Council. In no event shall human remains be exhumed except in accordance with the *Cremation, Interment and Funeral Services Act*.

Curbing

28. a. No plot or plot space in the Cemetery shall be defined by concrete casing unless the specifications attached hereto as Schedule "H" are followed and permission for such installation is first obtained from the Director of Operations. These works will only be approved in the Fairview, Okanagan, Sage, Blossom and Flower Sections. Any works constructed without permission are subject to removal.
- b. Any existing fence, hedge, curbing, casing, or railing currently installed in the Oliver Cemetery shall be removed under the direction of the Director of Operations if they deem it to be unsightly, in bad repair or a safety issue. Any memorial markers attached to such works shall be replaced onto the plot space. Prior to removal of any works on plot spaces, the Town will notify the owners of the plot and if an owner cannot be located, the Town shall request permission from the Cemetery Registrar to remove.

Markers

29. a. All standard plots will be allowed a maximum marker area of 41 cm x 102 cm (16" x 40") for the placement of markers as shown in "Schedule "F" of this bylaw.

- b. All double standard plots will be allowed a maximum marker area of 41 cm x 224 cm (16" x 88") for the placement of markers as shown in Schedule 'F' of this bylaw.
- c. All single cremation plots will be allowed a maximum marker area of 20 cm x 31 cm (8" x 12") for the placement of markers as shown in "Schedule 'F'" of this bylaw.
- d. All double cremation plots will be allowed a maximum marker area of 20 cm x 61 cm (8" x 24") for the placement of markers as shown in "Schedule 'F'" of this bylaw.
- e. Plots contained by concrete casing or curbing will be permitted markers as required on the condition that the amount of markers do not exceed the plot size and are approved by the Director of Operations.
- f. All requests for installation of markers must be made in the form of Schedule "E" of this bylaw and must be delivered at least 48 hours prior to the expected date of installation. Receipt of application will be acknowledged by the Town. Subject to weather conditions, the applicant will be advised when installation is complete.

Flat Markers

30. A flat marker may be installed on any plot in the Cemetery provided it is made of granite or bronze and conforms to the following:
 - a. Each granite flat marker shall be not less than 8 centimeters (3 inches) thick and shall have its side surfaces true and perpendicular with the top surface.
 - b. Each bronze flat marker shall be attached, prior to installation, to a concrete base not less than 8 centimeters (3 inches) thick and shall have its side surfaces true and perpendicular with the top surface of the tablet.
 - c. A bronze flat marker intended for installation on a plot may be smaller than its concrete base provided the concrete base conforms to the size for the plot as required in Paragraph 30 (b) above, and the part of the base extending beyond the marker does not exceed 5 centimeters (2 inches) wide and has a smooth, slightly beveled surface to shed water at its outer edges.

Markers for Fairview, Okanagan, Sage, and Memorial A & F Sections

31. Upon paying the prescribed fee and deposit set out in Schedule "A" of this bylaw, a person may receive permission to have an upright marker installed on a plot space as per specifications in Schedule "G" of this bylaw.

- a. Upright markers must not exceed the following dimensions:

Single marker - 76 cm h x 15 cm d x 51 cm w (30" x 6" x 20")

Double marker - 91 cm h x 15 cm d x 61 cm w (36" x 6" x 24")

Statues - 76 cm h x 15 cm d x 45 cm w (30" x 12" x 18")

Those markers described as "pillow" markers must not exceed the following dimensions:

31 cm x 61 cm (12" x 24") for the top portion of the marker.

The front portion of the marker must not exceed 11 cm (4.5") high and the back portion of the marker must not exceed 17 cm (6.5") high.

The top of the marker must be polished granite or bronze.

- b. The base for all markers will be supplied and installed by the Town. Those plots that will house these markers will be compacted and the base installed at the cost of the family as set out in Schedule "A" of this bylaw.
- c. All upright markers, which remain in a state of disrepair for more than 60 days, will be removed by the Town at the direction of the Director of Operations.
- d. Notwithstanding (c) above, the Town will make every effort to contact the immediate family of the deceased to make the necessary repairs prior to the 60 days.
- e. Prior to installation of an upright marker, an Upright Marker Care Fund fee as prescribed in Schedule "A" of this bylaw must be paid to the Town. The fee must be used to undertake the repair or replacement of the marker.
- f. The markers for the Scattering Garden sections must be ordered through the Town of Oliver office with no exception and the dimensions must be 10 cm x 15 cm (4" x 6").

Temporary Removal of Markers

32. The Director of Operations may arrange for the temporary removal of a marker without the owner's permission.
33. No marker shall be removed by anyone other than Town of Oliver staff; a marker removal and resetting fee, as outlined in Schedule "A" of this bylaw will be charged for the removal and resetting of any marker.

Care Fund

34. a. A fund shall be established to be known as "The Cemetery Care Fund", and such fund shall be administered in accordance with the requirements of the regulations made under the "*Cremation, Interment and Funeral Services Act*" for the establishment and administration of a Municipal Cemetery Care Fund, and in accordance with the procedure hereafter set out.

- b. An account shall be established to be known as “The Cemetery Care Fund Account”, into which the Chief Financial Officer or his designate, shall pay all funds received for Care Fund purposes, and all such funds shall be credited in said account.
- c. On all permits for use of cemetery plots, the Chief Financial Officer or his designate shall pay into "The Cemetery Care Fund Account" twenty-five per cent (25%) of the said permit fee except in those cases where a different amount is required or approved by the "Cemeteries Branch" of the *Ministry of Labour, Citizens' Services and Open Government* for the Province of British Columbia.
- d. On all permits for the use of cemetery plots, the amount required to be used for Care Fund purposes shall be itemized.
- e. Investment of funds received for Care Fund purposes shall be made as required by the regulations under the "*Cremation, Interment and Funeral Services Act*" applicable to Municipal Cemetery Care Funds and the *Community Charter*.
- f. The income from the "Cemetery Care Fund", including any appreciation thereof, shall be used for the sole purpose of upkeep and maintenance of the property licenced and the Cemetery of which it forms part of.
- g. The principal sum of the "Cemetery Care Fund" shall not be reduced other than in accordance with an order of the Cemeteries Branch of the *Ministry of Labour, Citizens' Services and Open Government* for the Province of British Columbia made pursuant to the regulations under the "*Cremation, Interment and Funeral Services Act*".
- h. A separate account of all monies received under the provisions of this bylaw and of all monies expended hereunder shall be kept by the Chief Financial Officer.

<p>Amended by Bylaw 1315.01 July 8, 2013</p>
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Removal of Flowers

35. Cut flowers, wreaths and artificial flowers may be placed on plots, but may be removed by an employee of the Town, under the direction of the Director of Operations, when:
- a. the condition of the flowers is considered to be detrimental to the beauty of the Cemetery.
- b. to allow for the mowing of the grass in the Cemetery.

Holding of Artificial Flowers

36. All artificial flowers and wreaths removed under Section 35(b) will be held by the Town for a period of two months and if not claimed by the owner within the two month period shall be disposed of.

Flower Containers

- 37. a. Flowers may be placed in designated marker areas only.
- b. No glass containers are permitted within the Cemetery.

Landscaping of Individual Plots

- 38. This Section deleted in its entirety.

Donations

- 39. Over and above the fees payable for interments, a person or organization will be permitted to make a donation towards the beautification of the Cemetery. The donation must be in an amount equal to that which the item costs to purchase and install. Along with the installation of the item, a plaque may also be purchased and installed recognizing the individual(s) or organization. All donated items will be placed in accordance with the Cemetery Master Plan.

Amended by
Bylaw 1315.02
October 24, 2016

Restrictions

40. No person shall:
- a. apply herbicides, pesticides or fertilizer within the grounds of the cemetery, other than an employee of the Town;
 - b. plant, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the Cemetery, other than an employee of the Town;
 - c. damage, deface, or remove any marker, monument, fence, gate or structure in the Cemetery, or any other improvement in the Cemetery;
 - d. enter the Cemetery in a vehicle after dusk, or drive a vehicle in the Cemetery at any time at a speed of more than 16 km/h (10 mph). All vehicles and their drivers, while in the Cemetery grounds, shall be subject to the reasonable directions and orders of an employee of the Town or Bylaw Enforcement Officer;
 - e. solicit orders for markers, tablets, curbing, capping or like works within the limits of the Cemetery;
 - f. permit any dog or other animal apparently in their care or under their direction to enter or remain in the Cemetery at any time. Service dogs are exempt to this subsection.
 - g. discharge any firearms in the Cemetery, other than at regular volleys at a burial service or any Federal, Provincial or Municipal employee carrying out duties of their jobs;
 - h. willfully or unlawfully disturb persons assembled for the purpose of burying a body therein or commit a nuisance or at any time behave in an indecent and unseemly manner;
 - i. play at any game or sport;
 - j. deposit any rubbish or offensive matter or thing; and
 - k. be in the Cemetery at any time other than the operating hours between dawn and dusk.

Amended by Bylaw 1315.01 July 8, 2013

Penalty

- 41. Every person who violates a provision of this bylaw or suffers or permits any act or thing to be done in contravention of this bylaw commits an offence and is liable on summary conviction to a fine not exceeding two thousand dollars (\$2,000), to imprisonment for a period not exceeding six (6) months, or both, and the costs of the prosecution.
- 42. If anything placed on any plot space is deemed offensive, improper, or in violation of any rules, it will be removed by the Town at the expense of the family.

General

- 43. Notwithstanding anything herein contained, the administration and operation of the Cemetery shall be carried out at all times in accordance with the *Cremations, Interment and Funeral Services Act* and regulations made thereunder.
- 44. The Town will not be liable for any damage done to any non-complying markers.
- 45. If any section or lesser portion of this bylaw is held by a court of competent jurisdiction to be invalid, it shall be severed and the validity of the remaining provisions of this bylaw shall not be affected.

Read a first, second, and third time on the 28th day of May, 2012.

Third Reading Rescinded and Re-read a third time on July 23, 2012.

Adopted on the 27th day of August, 2012.

Original signed by Mayor

Mayor

Original signed by Corporate Officer

Corporate Officer

SCHEDULE "A"
CEMETERY FEE SCHEDULE

	2016		2017		2018		2019	
Plots	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Adult Plot	\$734	\$1,130	\$749	\$1,153	\$764	\$1,176	\$779	\$1,199
Care Fund	\$184	\$283	\$187	\$288	\$191	\$294	\$195	\$300
Development Fee	\$158	\$244	\$161	\$249	\$164	\$254	\$168	\$259
Baby Plot	\$366	\$564	\$374	\$575	\$381	\$587	\$389	\$599
Care Fund	\$92	\$142	\$94	\$145	\$96	\$148	\$97	\$150
Development Fee	\$74	\$114	\$76	\$117	\$77	\$119	\$79	\$121
Cremation Plot	\$247	\$380	\$252	\$388	\$257	\$396	\$262	\$404
Care Fund	\$56	\$95	\$57	\$97	\$58	\$99	\$60	\$101
Development Fee	\$37	\$56	\$37	\$57	\$38	\$58	\$39	\$60
Burial Opening and Closing during regular hours	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Adult Plot	\$686	\$686	\$700	\$700	\$714	\$714	\$728	\$728
Baby Plot	\$479	\$479	\$489	\$489	\$499	\$499	\$509	\$509
Cremation Plot	\$198	\$198	\$202	\$202	\$206	\$206	\$210	\$210
Exhumation Opening and Closing during regular hours	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident
Standard Size Plot	\$902	\$902	\$920	\$920	\$938	\$938	\$957	\$957
Baby Size Plot	\$575	\$575	\$587	\$587	\$599	\$599	\$610	\$610
Cremation Plot	\$276	\$276	\$282	\$282	\$288	\$288	\$293	\$293
Premium Fee for Exhumation of Cremains (12c.)	\$102	\$102	\$104	\$104	\$106	\$106	\$108	\$108
Additional Fees for Burials								
Plot excavation or interment on Saturday, Sunday and Statutory Holidays or Weekends after 3:00 pm (Works Crew)								
Adult Size Interment	\$471		\$481		\$490		\$500	
Baby Size Interment	\$471		\$481		\$490		\$500	
Cremains Interment	\$236		\$240		\$245		\$250	

**SCHEDULE "A"
CEMETERY FEE SCHEDULE**

2016

2017

2018

2019

Other Fees and Charges				
Plot Liners:				
Regular	\$306	\$312	\$318	\$325
Oversize	\$424	\$433	\$441	\$450
Cremation Liners:				
9" x 9"	\$60	\$61	\$63	\$64
12" x 12"	\$75	\$77	\$79	\$80
Scattering Garden Fee	\$61	\$62	\$64	\$65
Administration Fee	\$61	\$62	\$64	\$65
Office Staff Overtime	\$188	\$191	\$195	\$199
Emergency (under 24 hour notice)	\$155	\$158	\$161	\$164
Hourly rate for special requests during regular hours	\$53.55	\$54.62	\$55.71	\$56.83
Offsite rental of lowering device and greens (includes delivery, set up and removal within a 5 km radius)	\$188	\$192	\$196	\$200

Marker Installations				
Single Flat Marker Installation	\$112	\$114	\$117	\$119
Single Flat Marker Care Fund	\$26	\$26	\$27	\$27
Double Marker Installation	\$135	\$137	\$140	\$143
Double Marker Care Fund	\$34	\$34	\$35	\$36
Pillow Marker Installation	\$135	\$137	\$140	\$143
Pillow Marker Care Fund	\$34	\$34	\$35	\$36
Upright Marker Installation	\$158	\$161	\$164	\$168
Upright Marker Care Fund	\$34	\$34	\$35	\$36
Scattering Garden Plaque Installation	Actual Cost plus 30%	Actual Cost plus 30%	Actual Cost plus 30%	Actual Cost plus 30%
Scattering Garden Plaque Care Fund	\$34	\$34	\$35	\$36
Marker Removal and Resetting Fee	\$112	\$114	\$117	\$119
Concrete Marker Base (included grave compaction and hole(s) for vase)	\$383	\$390	\$398	\$406



SCHEDULE "B"
PERMIT FOR INTERMENT

6150 Main Street, PO Box 638, Oliver, BC V0H 1T0
Tel: 250-485-6213 Fax: 250-498-2456
Email: works@oliver.ca

NAME OF DECEASED (Last) (First) (Middle)

LOT BLOCK SECTION

AGE: DOB: RESIDENT NON RESIDENT

Deceased Address:

Next of Kin:
Relationship:
Address:

INVOICE:

Phone:

INVOICE: FAMILY FUNERAL HOME

DATE OF DEATH:

DATE OF INTERMENT:

TIME OF FUNERAL:

FINISHED AT GRAVESITE:

LATE START REQUIRES SHIFT CHANGE:

APPROXIMATE NUMBER OF ATTENDEES (winter only):

GREENS REQUIRED: YES NO

LINER: REGULAR OVERSIZE

BURIAL: REGULAR CREMATION:

PERMIT NUMBER: DEATH CERTIFICATE#:

FUNERAL HOME:

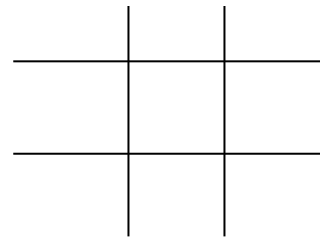
PER: Date:

Contact Person and Cell # for Funeral Home:

Name: Cell #:

SPECIAL INSTRUCTIONS:

Empty box for special instructions



Grave Layout
Layout Checked by:

Name #1

Name #2

Acknowledged by Town of Oliver:

Signature for the Town



**“SCHEDULE C”
RIGHT OF INTERMENT CONTRACT**

6150 Main Street, PO Box 638, Oliver, BC V0H 1T0
Tel: 250-485-6213 Fax: 250-498-2456
Email: works@oliver.ca

THIS AGREEMENT made _____, 20____, between the Town of Oliver, the owner

and operator of the Cemetery, and the PURCHASER, on his or her own behalf or as agent for the Interment Right holder listed below, for the purchase of a Right of Interment for:

Interment Right Holder:

Name of Deceased: _____

Cemetery: Town of Oliver Cemetery

Lot Number and Location: _____

**** Fees and Charges Paid:**

Plot	\$ _
Care Fund Contribution	\$ _
Cemetery Development Fee	\$ _
Open & Close	\$ _
Liner	\$ _
Marker Installation	\$ _
Marker Care Fund	\$ _
Additional Fees: _____	\$ _
Additional Fees: _____	\$ _
Applicable Taxes:	\$ _
Total Fees:	\$ _

** All fees shall be payable in full upon the signing of this Agreement.

Interpretation. All words and phrases contained in this Agreement shall have the same meaning as in the Town of Oliver Cemetery Bylaw, a copy of which is available at the Town Hall.

Right of Interment. In consideration of the payment of the fees prescribed above, the Town of Oliver hereby grants the Interment Right Holder named above, a Right of Interment for the plot and in the location in the Oliver Cemetery.

Terms and Conditions. The Right of Interment is subject to all the terms and conditions of this Agreement, the rules, regulations and requirements of the Town of Oliver Cemetery Bylaw and the provisions of the *Cremation, Internment and Funeral Services Act* and the *Business Practices and Consumer Protection Act*, and the regulations thereto.

Cancellation of Rights of Interment. Within 30 days of its purchase, an Interment Right Holder may cancel a Right of Interment and obtain a full refund of fees paid where:

- (a) there have been no interments in the plot;
- (b) the Interment Right Holder or executor submits a written application to the Corporate Officer requesting cancellation of the Right of Interment;
- (c) the original Right of Interment or licence is surrendered; and
- (d) the costs for removal of any Memorial(s) are paid.



Following 30 days after its purchase, and Interment Right Holder may cancel a Right of Interment and obtain a refund equal to the Total Fees less the Care Fund contribution where:

- (a) there have been no interments in the plot;
- (b) the Interment Right Holder or executor submits a written application to the Corporate Officer requesting cancellation of the Right of Interment and pays the Cancellation Fee prescribed in Schedule “A” of Town of Oliver Cemetery Bylaw 1315;
- (c) the original Right of Interment or licence is surrendered; and
- (d) the costs of removal of any Memorial(s) are paid.

Transfer of Right of Interment. A Right of Interment may be transferred by an Interment Right Holder to another person at the discretion of the Corporate Officer. An application for transfer must be made to the Corporate Officer along with:

- (a) payment of the transfer fee prescribed in Schedule “A” of Town of Oliver Cemetery Bylaw 1315; payment of all outstanding Cemetery charges and fees owing by the Interment Right Holder;
- (b) payment of the difference between the fees originally paid for the Right of Interment and those payable at the time of transfer; and
- (c) a statement setting forth all particulars as to the name and address of the person to whom the transfer is to be made, the consideration to be paid, if any, and such other information the Corporate Officer may reasonably request.

Reclamation of the Right of Interment. The Right of Interment granted herein may only be reclaimed from the Interment Right Holder and re-sold by the Town within the approval of the director and in strict accordance with the conditions and requirements of Section 25 of the *Cremation, Interment and Funeral Services Act*.

Personal Information. The Purchaser, by signing this Agreement, acknowledges that the Town of Oliver, in the course of providing this Right of Interment, shall be required by law, or as it deems necessary, to collect, retain and disclose such personal information regarding the Purchaser or the Interment Right Holder as is necessary to fulfill the terms and conditions of this Agreement. The purchaser hereby give permission to the Town of Oliver to provide Interment and Memorial locations to Cemetery visitors and waives any responsibility or liability of the Cemetery to control, limit, restrict or prevent access to or disclosure of personal information that may be recorded on any Memorial installed for display in the Cemetery.

Cemetery Rules. By signing this Agreement, the purchaser acknowledges receipt of a copy of this Agreement and acknowledges and agrees to comply with all rules and regulations of the Town of Oliver Cemetery Bylaw 1315.

Name of Deceased Plot Location

In witness whereof the parties have executed this Agreement in Oliver, B.C. on

_____, 20____.

Signature of Purchaser/Legal Representative of the Deceased

Print Name of Purchaser

Signature for the Town

Print Name of the Town Agent



SCHEDULE "D"
PERMIT TO SCATTER CREMAINS

6150 Main Street, PO Box 638, Oliver, BC V0H 1T0
Tel: 250-485-6213 Fax: 250-498-2456
Email: works@oliver.ca

The Town of Oliver hereby authorizes:

To scatter the cremated remains of:

in the designated scattering section of the Oliver Cemetery. A Cremation certificate has been received by the Town of Oliver.

The fees for the scattering of the cremated remains will be as prescribed in Schedule "A" of the Town of Oliver Cemetery Bylaw. There is no requirement to have a Funeral Director or Public Works Crew member present at the cemetery. However, the person to whom this permit is being issued shall only scatter the cremated remains in the designated scattering areas of the Oliver Cemetery. Scattering of the cremains in any other area of the Oliver Cemetery is expressly prohibited without prior permission being first granted by the Town.

Age: _____ Date of Birth: _____

Residency: _____

Next of Kin: _____

Date of Death: _____

Date of Scattering: _____

Funeral Home or Contact Person: _____

Scattering Permit #: _____

Cremation Certificate #: _____

Signature for the Town

Print Name of the Town Agent

SCHEDULE "E"
PERMIT TO INSTALL A MARKER OR OTHER WORKS

NAME ON MARKER	LOT	BLOCK	SECTION

TO BE BILLED TO: Name: _____

Address: _____

DATE (Marker) DELIVERED: _____

NAME OF COMPANY CONSTRUCTING WORKS:

TYPE OF WORK TO BE CONSTRUCTED: _____

Authorization: _____

Requested by: _____ Date: _____

Marker placed by: _____ Date: _____

Please indicate how many flower vase holders are required, if any.

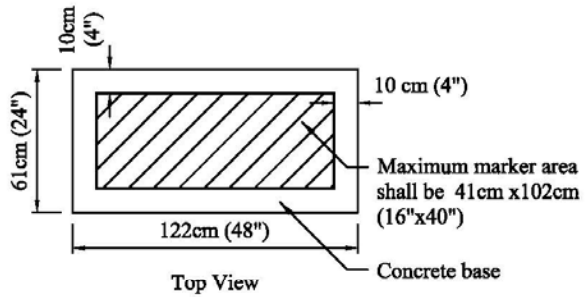
None

◎
1

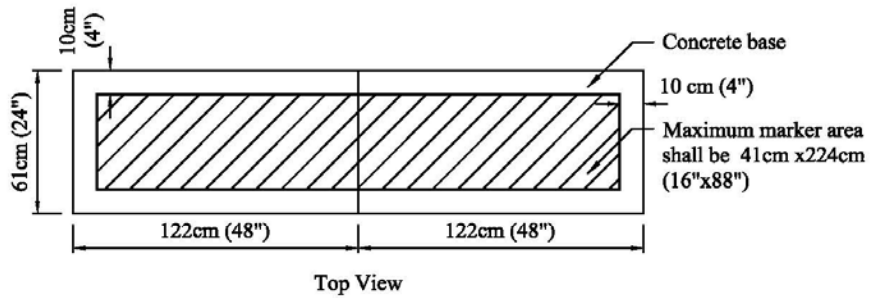
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2

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3

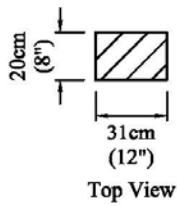
SCHEDULE "F"
BASE AND MARKER DETAILS



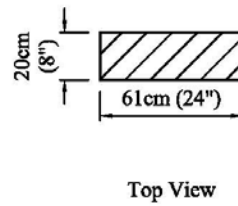
Standard Single - Sumac Section



Standard Double - Sumac Section

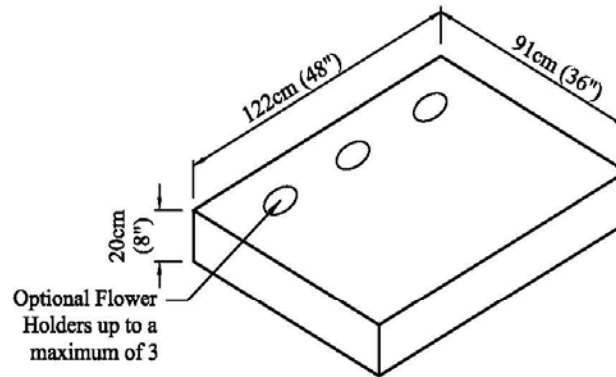


Single Cremation



Double Cremation

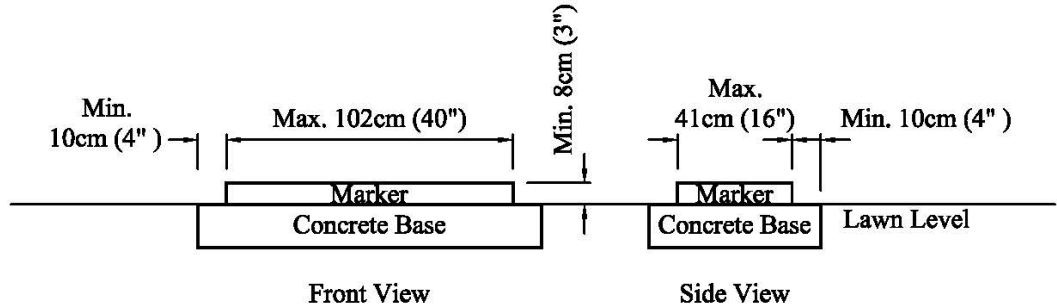
SCHEDULE "F"
BASE AND MARKER DETAILS - continued



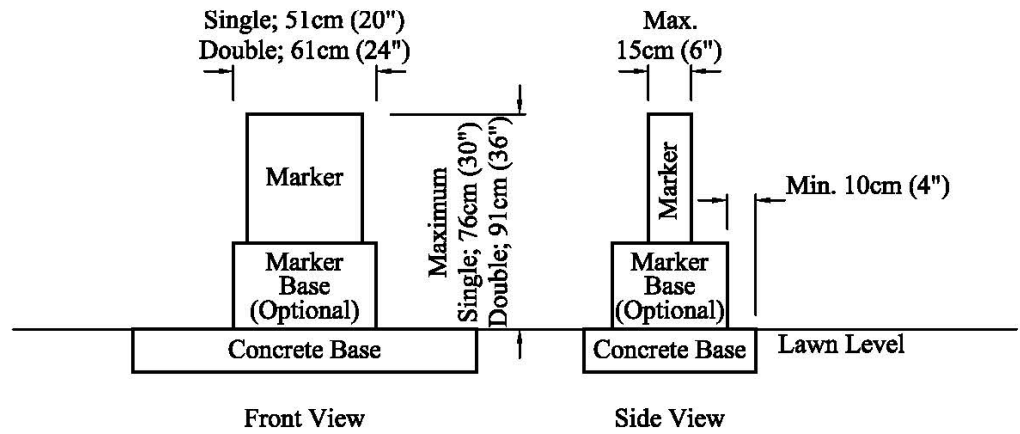
Three Dimensional View

**Concrete Base - Fairview, Okanagan, Sage, and
Memorial A & F, Blossom and Flower Sections**

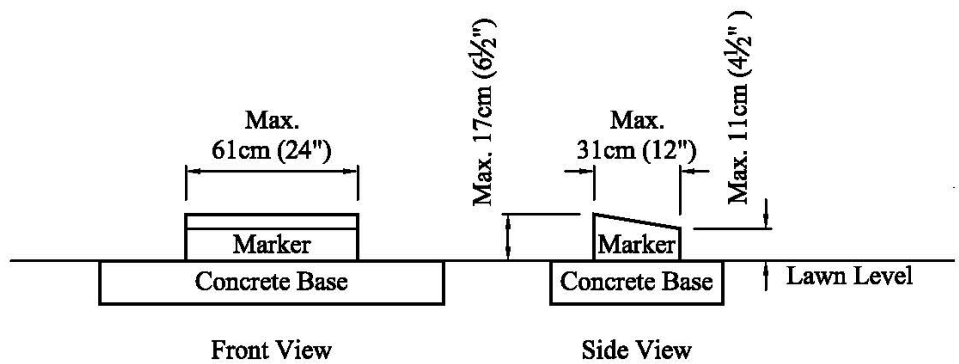
**SCHEDULE "G"
MAXIMUM MARKER SIZES**



Flat Marker

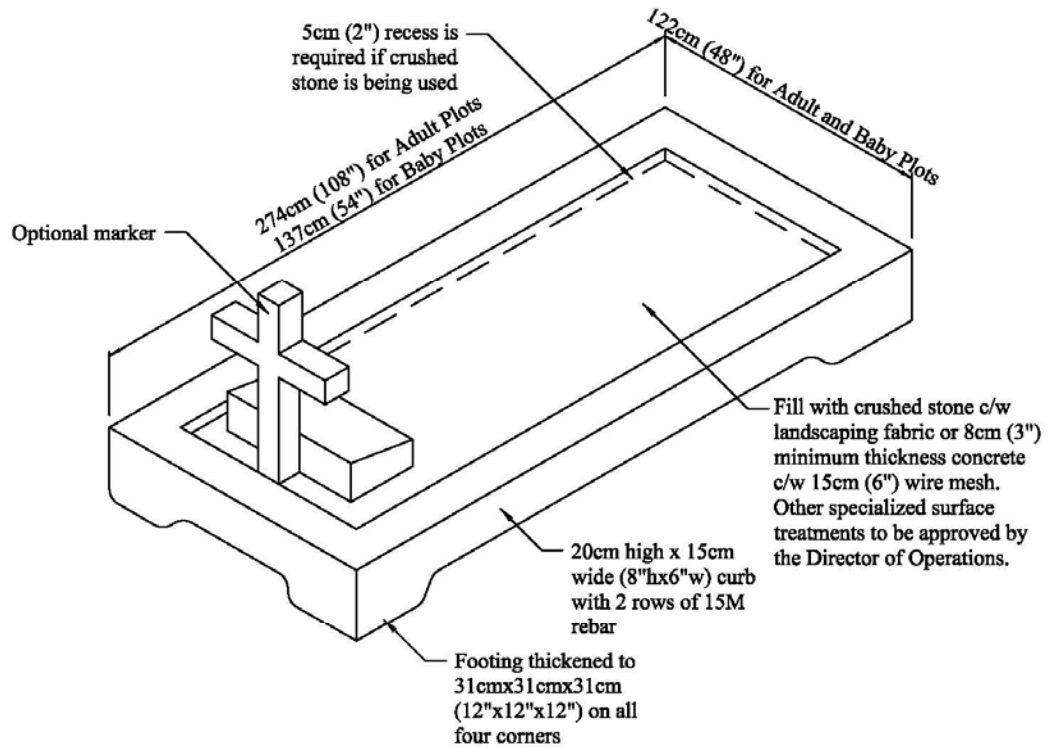


Upright Marker



Pillow Marker

SCHEDULE "H"
MAXIMUM MARKER SIZES



Three Dimensional View

**Concrete Encasement - Fairview, Okanagan, Sage
and Memorial A & F, Blossom and Flower Sections**

Notes:

1. All concrete to be 30MPa with 5%-7% air entrainment.
2. Ground to be thoroughly compacted using a combination of vibrating compactor and water.
3. Boundaries of the plot to be confirmed by the Town prior to start of work.
4. All markers to be bonded to the concrete base with approved bonding agent.